

**Minutes of the AAPT-CPS Spring Executive Board Meeting
Lock Haven University, Lock Haven, PA
Saturday, April 5, 2008**

MEMBERS PRESENT:

Gregory Dolise, Michael Doncheski, Abul Hasan, Sardari Khanna, Kelly Kriebel, Dave McCachren, John Reid, Dave Richards, and Kip Trout

MINUTES:

President John Reid called the luncheon meeting to order at 12:30 p.m.

I. Review Agenda and Minutes

- Motion made to approve the corrected agenda* for the Spring 2008 Executive Committee Meeting (motion: Dari, second: Kelly). Agenda approved.
 - * Typographical errors: In title heading – Fall changed to Spring.
In item I – Spring Spring changed to Fall.
- Motion made to approve the minutes from the Fall 2007 Executive Committee Meeting held November 3, 2007 at Penn State Mont Alto (motion: Dave McCachren, second: Kelly). Minutes approved.

II. Section Representative's Report (Kelly Kriebel)

Kelly distributed and reviewed some highlights of the minutes from the following meetings:

- AAPT, Baltimore, MD, January 2008;
- AAPT, Greensboro, NC, July 28, 2007

He also distributed the following documents which he said contain information about how the Meeting Committee goes about selecting locations and facilities for the national meetings:

- Summary Notes and Report from the Ann Arbor Visit, December 14, 2007
- Draft Minutes from the AAPT Meetings Committee, July 29, 2007, Greensboro
- AAPT Meetings Committee Report to Executive Board and Council, Jan. 2008

In addition he distributed the following:

- Results of the 2007 Summer Meeting Survey

Kelly reported the following:

- The national meetings of AAPT are losing money. Between the Seattle and Greensboro meetings the AAPT lost \$600,000.
- The national organization of AAPT has requested a copy of our constitution. He said we had last submitted it to them in 2003. Kelly was uncertain where to find a copy of the constitution. John Reid reported that the constitution is available on the Juniata website which is the AAPT-CPS current website.
- There were significant changes in the leadership of AAPT on the national level, but he was uncertain about the details as to why that happened.
- He met with the AAPT Southeast Section folks and they are interested in doing a joint session with us, perhaps in 2010. Dave Richards expressed some concern

that if we do this there should only be ONE meeting – a joint meeting. He said the last time the SE section decided to do a joint meeting with us they did not show up to the meeting, then they held their own meeting a couple of weeks later.

John thinks that 52 people came to the Spring 2008 Meeting.

III. Treasurer's financial report and membership report (Dari Khanna)

Dari updated us on the details of the budget. He reported the balances:

CD account	\$3500.00
Checking account	\$ 508.94

Dari also mentioned that he is rolling over the interest on the CD and so this has not been counted at this time.

John asked if we wanted to increase the banquet fee for next year's meeting. Mike looked into the costs at Mont Alto, and he said it was going to be hard to do the banquet meal for the \$20 we've been charging. Dave raised an import issue saying that some teachers might opt out of the banquet dinner if the fee is raised. The general consensus of the group was to stay with the \$20 banquet price with the hope that the host institution would make up the difference.

IV. High School Representative's report (Dave McCachren)

Dave reported that the PTRA workshops have been averaging about 12 – 15 attendees. He said things went well with the workshop “Analysis of Digital Movies with Vernier Logger Pro” at Lock Haven on Friday, April 6th.

V. Two-year College Representative's report (Gregory Dolise)

Greg distributed and reviewed some highlights from his report. He is working on an Excel file of high school and college faculty in our section. He has updated the list of professors at two-year colleges in our section. He said this was a difficult task because many of the colleges do not list the faculty by discipline. He also said the list will have to be updated regularly because it includes adjunct faculty as well.

Greg said that some of the professors he has contacted since the fall board meeting have expressed that it would be nice to have someone to discuss physics with and bounce ideas off of. He suggests we develop our website to include a blog or bulletin board for members to interact on. He also said it would be good to have some method of sharing resources, and perhaps a link where instructors could post they are available. He felt this may entice more people to join.

He has been looking into getting us a domain name with a .org listing. He reported that the least expensive domain registration he has found is \$6.95 per year at godaddy.com. Domain hosting is cheapest at godaddy.com at \$6.64/month with a one year commitment. This would include unlimited web sites as well as e-mail forwarding, bulletin boards, and blogs. Kelly said the national organization might be able to host us and that he needs to look into this. John said he tried to get information from national about this, but that he couldn't get the information, and he expressed hope that Kelly would have better luck.

Abul mentioned that Yahoo net is being moderated by him, but that he will pass this on to Kip now.

Greg also noted that the name change to AAPT-CPS has been causing some problems with emailing because some of the spam filters are not letting the emails through. He suggested a website is preferred rather than emailing members so often.

VI. Past President's Report

Abul reported that he will take care of the newsletter for Spring 2009, but he needs members to submit articles. He also requested that all members of the Executive Board should provide a biographical sketch and photo in time for the first mailing for the Spring general meeting.

VII. Old Business

- A) Electronic Database of Section**
- B) Review of databases for mailing**
- C) Website issues**
- D) Executive Committee Membership update**

These items were discussed during the reports. Greg is working on the database, and we are waiting to see if Kelly can get an answer from national regarding the web hosting before we purchase a hosting service.

VIII. New Business

A) Review and critique of new conference format

- It was decided that the Executive Meeting for the Spring 2009 meeting should be held over the lunch.
- There were not many people present when Dr. Keith Miller (President of Lock Haven) gave his welcome address. The suggestion was made that this welcome should be made when more people are present. The same note was made about the general business meeting. The suggestion was made to move the welcome and business meeting closer to the lunch hour on Saturday when the number of participants is largest. In order to compensate, talks could start early on Saturday, say at 8:30 am.

B) Fall PTRAs Workshop at HACC – Date TBA

Dave was open to suggestions as to how to get the attendance up at the PTRAs workshops. He said the attendance will be much better on Friday than Saturday, so we should not change that. It was decided that we could speculate all day long about the time of the event and location, but we don't know at this point what - if anything - would improve attendance.

C) Spring Conference at Mont Alto

1) Speaker

Dr. Francis Halzen has been secured by Mike as the speaker for the Spring 2009 AAPT-CPS Conference.

2) Banquet

Mike is working on this.

3) PTRA Workshop

Dave McCachren is working on this.

4) Vendors

Mike is working on this.

5) Mailings

There will be an email invitation plus 2 general mailings.

6) Other issues

No other issues were raised.

D) Future Meetings

Greg offered to host the Fall 2008 Executive Board Meeting and Fall 2008 PTRA Workshop at HACC. It is uncertain at this time, but Greg said maybe HACC can host the Spring 2010 Meeting as well. We also discussed 2 other possibilities: hold a joint meeting with the southeastern section, or Dave M. could host the meeting at his school, assuming the new construction is finished in time.

E) Membership Drive

No discussion on this.

IX. Other Business and Adjournment

There was no other business, and the meeting adjourned at 1:24 pm.

Respectfully submitted,

Kip Trout
Secretary, AAPT-CPS